

MAPS Agreement

Copyright, Privacy, and End User License Agreements

Standard Copyright Notice

This notice applies to all print products published or sold by ALPHA.

Unless otherwise stated, no part of any ALPHA publication may be reproduced or transmitted in any form or by any means except as permitted under the British Copyright Act, without prior written permission of the publisher. Inclusion in any publication, whether for commercial or non-commercial purposes, is prohibited. Requests for permission to reproduce or reuse should be addressed to Permissions, ALPHA Training UK Limited, 23 Errwood Road, Manchester M19 2PN, United Kingdom, or Alpha UK Training, PO Box 120385, Dubai, United Arab Emirates, Telephone: +971 (0) 4 351 6993, fax: +971 (0) 4 351 6994, e-mail: dubai@alphatraining.co.uk.

ALPHA materials are provided "as is." ALPHA disclaims any warranties, expressed or implied, regarding their accuracy or reliability, and assumes no responsibility for errors or omissions. To the extent permissible by law, ALPHA accepts no liability for any injuries or damages caused by acting upon or using the content contained in its publications.

ALPHA Privacy Policy

Your privacy is of paramount importance to ALPHA, and we go to great lengths to ensure your personal information is secure at all times. The information you or your employees provide to us for the sole purpose of participating in an online assessment, survey, questionnaire or inventory is encoded for security purposes, and is not made available to any third party for any means. We do collect usage statistics to improve the content of our sites and make use of session-only cookies on the ALPHA Assessment Centre to manage the assessment process. These cookies are deleted after each online assessment session is over or participants log off the system. We do not sell, rent, or supply internet usage statistics that identify individual clients to any third party.

If you are a designated administrator or project contact of an online assessment account, you may be contacted by ALPHA staff or third party support technicians regarding your online account, to inform you of service enhancements and product updates.

If you supply us with your telephone number or fax number, you may be contacted by ALPHA staff regarding orders you have placed online, in connection with your online user account, or to inform you of service enhancements or product updates.

ALPHA takes a number of steps to protect against unauthorized access to, and disclosure of, individually identifiable information. These steps can include firewalls, secure socket layers, password verification, etc.

ALPHA is not responsible for the privacy or security of web sites to which the ALPHA assessment centre may link or for those of any downstream linkages.

Reproducible Content End User License Agreement

This End User License Agreement covers the following reproducible content:

- Reproducible hard copy Training Materials
- Reproducible electronics documents

Copyright © 1996 - 2012 Alpha Training UK Limited.

The following terms and conditions are a legal agreement between Alpha Training UK Limited ("ALPHA") and You, Your organisation, its subsidiaries, affiliates, and legal partners ("You") regarding ALPHA's reproducible content (individually and collectively "Programs").

You may use the Programs only in accordance with the terms of this agreement.

1. License Grant. ALPHA hereby grants You a non-exclusive and non-transferable license to download, reproduce, customize, and otherwise make use of the Programs within the terms of this agreement.
2. Proprietary Rights. The Programs are the sole and exclusive property of ALPHA and/or its authors including all right, title, and interest in and to the Programs. Except for the limited rights given to You herein, all rights are reserved by ALPHA.
3. Term. This Agreement is effective upon acceptance, and will remain in effect in accordance with the term of the license purchased. The specific term of this Agreement is unlimited, unless otherwise noted on the sale invoice provided at the time of purchase and available thereafter from ALPHA.
4. Authorised Use. For the term of this license, You may:
 - (a) Store the Programs on a computer or similar mass storage device,
 - (b) Distribute the Programs by any means including electronic mail, corporate internet, or on a storage device such as a CD or DVD for the sole purpose of education or training. Such distribution is confined to Your organisation's officially registered locations, and use of the Programs is limited to Your organisation's direct employees, students, or agents.

You may not:

- (a) Reverse engineer, decompile, disassemble the Programs, or create derivative works based on the Programs,
 - (b) Include the Programs, in whole or in part, in any product or service offered to an individual or organisation who is not a direct employee, student or agent of Your organisation,
 - (c) Sell, lease or loan the Programs,
 - (d) Distribute or otherwise make available the Programs to any individual or organisation other than Your organisation's direct employees, students, or agents by any means including, but not limited to, electronic mail, the World Wide Web, Internet, Private or Public Discussion Forums, or,
 - (e) Sublicense or reassign this license.
5. Termination. Failure to perform in the manner required in this agreement shall cause this license to automatically terminate and ALPHA may exercise any rights it may have. Upon expiry of this agreement you will be denied access to the original source files and all passwords will be rendered inactive. Upon termination, for whatever reason, You must destroy all original and amended versions of the Programs, in any and every format, and certify as such, in writing, to ALPHA upon request. All provisions of this license with regard to the protection of the proprietary rights of ALPHA shall continue in force after termination.
6. Warranty. The Programs are provided "as is." ALPHA warrants that the Programs do not violate any copyrights, trademarks, trade secrets, or patents of any third parties. ALPHA disclaims all other warranties, expressed or implied, regarding the accuracy or reliability of the Programs, and assumes no responsibility for errors or omissions. To the extent permissible by law, ALPHA accepts no liability for any injuries or damages caused by acting upon or using the content contained in the Programs. If any part of a Program is defective in workmanship or materials, ALPHA's sole and exclusive liability, and sole and exclusive remedy for You, shall be replacement of the defective material. ALPHA's warranty shall survive the termination of this agreement. Some states do not allow exclusions or

limitations of implied warranties or liability in certain cases, so the above exclusions and limitations may not apply to You.

7. Permissions. Any other use of the Programs not defined in this agreement is subject to the written approval of ALPHA.

Specific Terms and Conditions for MAPS

In addition to the above Terms and Conditions, the following are specific to the MAPS programme:

1. **Qualification.** Completion of the MAPS Certification Programmed entitles You as Certified MAPS Consultant.
2. **License.** Certified MAPS Consultant are licensed to train, distribute hard copy materials and administer the MAPS Assessment provided that:
 - a. Events or trainings to be conducted concerning the MAPS has been communicated to Alpha Training UK Limited prior to the start of the course.
 - b. Materials should retain its copyright to Alpha.
 - c. Participants of MAPS courses conducted by Certified MAPS trainer should complete a MAPS profile. Alpha will charge a discounted fee of US\$100 per profile.
 - d. Certificates for MAPS courses should be requested and issued from HRD Academy UK and that this information will be disseminated in to participants including, but not limited to, advertisements, brochures, etc. Fees of the certificates are absorbed by the profile fees, but shipping is extra. The details required to request for the certificate are:
 - i. Name of the Certified MAPS Consultant
 - ii. Course date and location (city and country)
 - iii. List containing participant's names, contact numbers and valid email addresses.
3. **Online Access.** Certified MAPS Practitioner will be given the Username and Password to access the online Assessment and update their personal profile.

SUBMITTED BY THE UNDERSIGNED for acceptance on the date stated below.

CUSTOMER

Signed: _____
Authorised Signature

Name: Khalid Omar Ativah

Title: _____

Date: _____

Company Name: _____

Address: _____

City: _____

Alpha Training UK Limited

Signed: _____
Authorised Signature

Name: Dr Mohammed Tikrity

Title: Director

Date: _____

Acct.# _____